

EXECUTIVE CABINET

1. The Deputy Executive Leader chaired this meeting.

GENERAL REPORT OF MEETING HELD ON 23 OCTOBER 2014

1. Any Cabinet recommendations on the reports that require Council decisions appear as separate items on the agenda.

Chorley's Economic Development Strategy Refresh 2014

2. I presented the report of the Chief Executive which updates Members on the Council's refreshed Economic Development Strategy and summarises the main changes.
3. The refreshed strategy identifies new actions to continue the delivery of the Inward Investment Action Plan and the Town Centre Action Plan which are two of the administrations five priority themes.
4. It also provides a strategic framework to develop the Chorley economy within the context of an updated evidence base, challenges, priorities and funding opportunities at local, sub-regional, national levels and beyond.
5. The draft Strategy will be circulated to all key partners and stakeholders for a four week consultation in November. Feedback from this process will be used to finalise the Strategy.
6. We granted delegated authority to the Executive Leader and Executive Member for Economic Development and Partnerships for final approval following any changes made through the consultation process.

Trial Reopening of Market Street

7. I presented the report of the Chief Executive. The trial re-opening of Market Street has been identified, along with other initiatives, by the Town Centre Team as having kick-started the Town Centre. The scheme opened in November 2013 and has operated successfully without issue for the past 10 months.
8. Traffic Speed monitoring surveys have been carried out by Lancashire County Council and the results are contained within the report. The average speed over the week is less than 10mph and 97% of all vehicles are travelling at less than 15mph. Other surveys include Traffic Cut Through monitoring and Air Quality readings.
9. Feedback from all representatives on the Town Team is that they are fully in favour of keeping the trial scheme in its current format and Lancashire County Council are recommending permanent adoption in its current format.

10. We recommend that Lancashire County Council formalise the trial reopening of Market Street as a permanent arrangement.

Review of Open Space Byelaws - Consultation

11. The Executive Member (Public Protection) presented the report of the Director of Public Protection, Streetscene and Community.
12. As the byelaws relating to the use of Council owned spaces have not been reviewed since 2004, it is thought appropriate to review and consult on any changes to the byelaws to ensure that they are up to date, reflect changes in use and include all sites owned by the Council.
13. To ensure that the byelaws are available for comment and input from a wide range of stakeholders a consultation will be undertaken using a questionnaire over an eight week period from 10 November 2014 to 5 January 2015.
14. We agreed that the Council's Open Space Byelaws be reviewed following the consultation detailed within the report.

Astley Park Destination Play Area

15. I presented the report of the Director of Public Protection, Streetscene and Community which seeks approval to depart from the Council's contract procedure rules to allow for direct negotiation with Newground Landscape services for the delivery of a destination play area at Astley Park and to delegate the authority to appoint Newground Landscape Services to deliver the Astley Park Destination Play Area to myself.
16. The Streetscene and Leisure Contracts Team have been working with Newground Landscape Services to develop design proposals for the play area after planning permission was granted in September 2014. To ensure that value for money is achieved, independent quantity surveyors have been appointed to audit the bills of quantities prepared for the job, ensuring that competitive quotes have been obtained for the supply of materials and that labour rates are competitive and is contained within the overall budget of £253,583.45.
17. The appointment of Newground Landscape Services is sought for a number of social benefits outlined within the report that will be delivered alongside the scheme.
18. We granted approval for the Council to depart from the corporate contract procedure rules on the award of high value contracts to allow for direct negotiation with a nominated contractor, Newground Landscape Services.

Future management of Market Walk

19. I presented the confidential report of the Chief Executive and we approved the recommendations within the report.

Universal Credit Delivery Partnership Agreement

20. The Executive Member (Customer and Advice Services) presented the confidential report of the Director of Customer and Advice Services and we granted approval for the Council to be a Delivery Partner in accordance with the Delivery Partnership Agreement detailed in Appendix 1 of the report.

GENERAL REPORT OF MEETING HELD ON 20 NOVEMBER 2014

21. The Deputy Executive Leader chaired this meeting.

Chorley Council Performance Monitoring Second Quarter 2014/2015

22. I presented the report of the Chief Executive which sets out the performance against the delivery of the Corporate Strategy, and key performance indicators during the second quarter of 2014/15.
23. Overall performance of key projects is excellent, with the majority of projects either complete or on track. Two projects; deliver the Chorley youth zone, and Friday Street health centre have been rated amber due to issues relating to timescales in delivering initial actions, however work is now underway to bring these projects back on track.
24. The youth zone will be the subject of a report at this Council meeting and the health centre has progressed significantly since the Council had begun co-ordinating the project.
25. Overall performance on the Corporate Strategy indicators and key service delivery measures are excellent. 71% of the Corporate Strategy indicators and 90% of the key service measures are performing above target or within the 5% tolerance.
26. The Corporate Strategy measures performing below target are; the number of long term empty properties in the borough, and the percentage of customers dissatisfied with the way they were treated by the Council. Action plans have been developed to outline what action will be taken to improve performance. In fact, in month for September 2014 the overall dissatisfaction is 17.7%, against the target of 20%.
27. The key service delivery measure performing below target is; the time taken to process all new claims and change events for Housing and Council Tax benefit. Again, action plans are included within the report which outlines what actions are being taken to improve performance. We noted the report.

Digital Changes to Business Processes

28. The Executive Member (Customer and Advice Services) presented the report of the Director of Customer and Advice Services.

29. The Councils Digital Strategy aims to help residents/customers with digital access to services and information. Significant progress continues with the digital agenda and work is underway to promote digital inclusion for customers to access services online.
30. Changes to services will be made aiming to speed up digital access and digital inclusion which otherwise will require an increase in resources. The changes are in line with the aims and objectives of the council in adopting a 'digital first' approach helping to improve services, achieve further efficiencies and improvements in both business and management information.
31. We noted that the Councils customer service centre will continue to support in person access to services and through its digital access points. We noted the changes outlined in the report.

Lancashire County Council Recommissioning of Integrated Home Improvement Services (IHIS)

32. The confidential report of the Director of Customer and Advice Services was presented by the Executive Member (Customer and Advice Services). We granted approval to the recommendations within the report.

GENERAL REPORT OF MEETING HELD ON 11 DECEMBER 2014

24. The Executive Leader chaired this meeting.

Open Space Provision Update

33. I presented the report of the Chief Executive which provides an update on open space provision data in the Borough since the Open Space Study 2012.
34. The data will be used for a number of purposes, including determining open space contributions from planning applications submitted for new housing development and developing capital programmes for new open space provision and for improvements to existing provision. It will also be used to inform and assess bids for the Play and Recreation Fund and to inform development plan monitoring reports.
35. We discussed the facilities owned by schools and that some facilities are more accessible than others. We noted the report.

Approval for Procurement of Neighbourhood Vans

36. The Executive Member (Streetscene Services) presented the report of the Director of Public Protection, Streetscene and Community seeking approval for the procurement approach including the award procedure, evaluation methodology and criteria for eight Neighbourhood Vans.

37. A mix of diesel / electric vehicles has been chosen as this will provide savings whilst also ensuring service resilience. For most daily duties the charging range of the electric vehicles is sufficient (80 miles). By also having some diesel vehicles this will ensure service resilience for any duties or ad-hoc work that require greater traveling distances, such as dropping off stray dogs to kennels outside of the borough.
38. We noted that leasing opportunities are not currently available for electric vehicles. We approved the procurement approach for the Neighbourhood Vans and their fitting out.

Extension of Existing Insurance Long Term Agreements

39. I presented the confidential report of the Chief Executive which informs Members of the arrangements that underpin the Council's portfolio of general insurance covers and seeks approval to accept a two year extension of the existing Long Term Agreements.
40. We approved acceptance of the offer of an extension to the LTA's in place with the relevant insurers for a further two years.

Procurement of the Night Caretaking and Concierge Services at Cotswold Supported Housing

41. The Executive Member (Customer and Advice Services) presented confidential report of the Director of Customer and Advice Services which outlines the procurement process undertaken for the concierge service at Cotswold Supported Housing and seeking approval to award the contract to the successful contractor.
42. We approved the award of the contract for the Night Caretaking and Concierge Service at Cotswold Supported Housing, to the contractor who achieved the highest scoring tender in the procurement process: Sector Security Services for the period 1 January 2015 to 31 January 2017.

Recommendation

43. That the report be noted.

COUNCILLOR ALISTAIR BRADLEY
Executive Leader

and

COUNCILLOR PETER WILSON
Deputy Executive Leader

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